

Little Traverse Bay Bands of Odawa Indians Job Posting

Job Title:	Maternal Child Health Nurse
Department:	Health
Reports To:	Community Health Diabetes / Health Director
FLSA Status:	Exempt
Salary Range:	\$36,121-\$48,870
Level:	5
Posted:	September 8, 2015
Closed	September 29, 2015

SUMMARY Work primarily with women in the tribal community for at risk or with high risk pregnancy, provide family education on various subjects related to pregnancy, newborn care and toddlers. Maintains Healthy Start grant requirements and provides personnel oversight for the Family Spirit grant program. Must provide reports as required to maintain grant compliance.

ESSENTIAL DUTIES AND RESPONSIBILITIES Other duties may be assigned.

- Establish a referral system to identify at risk/high risk pregnant women to be enrolled in prenatal care.
- Provide visits to pregnant women to include: psychosocial, physical and nutritional screening; client teaching and counseling regarding health promotion and maintenance during pregnancy as well as post-partum and newborn care.
- Include "Smoke Free for Baby and Me" smoking cessation education, and prevention education for fetal alcohol syndrome.
- Develop appropriate plan of care and referral to other health care providers, based on visits and screenings.
- Implement plan of care in conjunction with other Health providers.
- Act as an advocate for those families needing referral and follow-up.
- Provide appropriate documentation of care in the EHR (electronic health record) "Healthy Start" grant program.
- Responsible to provide Quarterly reports to the Community Health / Diabetes Manager.
- Develop Tribal specific plans for addressing teen pregnancy prevention. Work with local school staff/administration, youth groups and summer youth camp staff to develop and provide community based education on high risk behaviors, unintended pregnancy, HIV/AIDS, STDS prevention and dangers of smoking and alcohol.
- Participate in department or unit quality improvement activities
- Provide well baby care education and education to promote breast feeding
- Provide supervision and education to the Family Spirit, outreach worker.
- Develop policies and procedures appropriate to the Maternal –Child Health Program.
- Other related duties as assigned and within the scope of the Community Health program.

EDUCATION and/or EXPERIENCE

Bachelor's Degree in Nursing (BSN) with two years professional experience in obstetrics or pre-natal health care management or education is required.

Will consider Associate Degree Nurse actively seeking Bachelor's Degree with equivalent work experience.

Must conduct self in a professional manner to effectively carry out the objectives of the program.

Must be computer literate and have ability to write reports, business correspondence, policy and procedure manuals.

CERTIFICATES, LICENSES, REGISTRATIONS

Must have current RN license to practice in the State of Michigan.

Must be willing and able to pass a background investigation.

Must maintain a valid Michigan Driver's License, be LTBB insurable and have reliable transportation throughout employment in this position.

COMMENTS

Native American preference will apply.